

CIVIL SERVICE COMMISSION
WATERBURY, CONNECTICUT

Open Competitive Exam #1650

OPEN COMPETITIVE EXAMINATION FOR: Public Health Nurse I

SALARY: \$19.39 PER HOUR

FRINGE BENEFITS: Choose from three available health insurance plans (employee contributions vary), Prescription Drug Rider, Dental Plan; Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation; paid Sick Leave; Personal Days.

LAST DAY FOR FILING APPLICATIONS

Applications, which may be obtained at the Civil Service Office, **must be on file** at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702, until a sufficient number have been received.

IMPORTANT:

1. **Veterans** - Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.

2. **Residents** - Residency points shall be added in accordance with the amendment to the Civil Service Rules and Regulations. Proper documentation (Civil Service Office Request for Residency Points) must be submitted with application of employment.

NOTE: Please complete and submit the attached (Categories of Positions) with your application.

EXAMPLES OF DUTIES: Provides generalized public health nursing services which include school, tuberculosis, venereal disease and other communicable diseases and maternal and child health nursing services; under the direction of a Physician, conducts tuberculosis, venereal disease, special immunization and multi-phasic screening clinics; makes home and office visits to advise patients and families on the care and control of communicable diseases, including tuberculosis and venereal diseases; provides school nursing service in public and non-public elementary and secondary schools; trains and supervises Public Health Non-Professional Aides; provides maternal and child health services including supervision of women during and after pregnancy, new-born infants and pre-school children; conducts Child Day Care Centers and Head Start Programs and Health Centers, including the Model City Stay Well Health Center; does other related work as required.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Good knowledge of the methods and techniques of general nursing care and their relation to medical and surgical nursing practices; good knowledge of materia medica, dietetics, sanitation and personal hygiene and of methods and techniques used in the prevention of communicable diseases; working knowledge of the principles and practices of public health nursing and applicable public health laws and ordinances, and of the scope and aspects of the program of health education and administration; working knowledge of the functions of other health and social agencies and their relationship to the public health program; ability to establish and maintain effective working relationships with recipients of public health care, other public employees and the general public; ability to understand and carry out detailed instructions of a technical or professional nature; ability to interpret and explain public health laws and regulations; ability to keep records and make reports; good physical condition.

IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING EXPERIENCE: Graduation from a School of Nursing accredited by the National League For Nursing, preferably supplemented by college courses leading to a degree in Public Health Nursing and/or experience in Public Health Nursing.

ADDITIONAL REQUIREMENT: Possession of a license as a Registered Nurse issued by the State of Connecticut.

This position is covered under the written agreement between the City of Waterbury and the Connecticut Health Care Associates.

The Parts and Weights for this examination will be determined prior to conducting the exam.

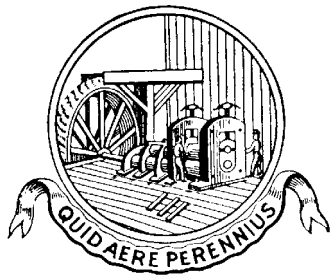
Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination.

APPEAL PROCESS: An applicant may appeal a notice of rejection of his/her application to the Civil Service Commission within fifteen (15) days of receipt of such notice.

Please notify the Civil Service Office of a change in address. Notification of examination will be mailed to the address written on your application.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER

E.O.E. M/F/H/V



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

September 1, 2004

CATEGORIES OF POSITIONS

Dear Public Health Nurse Applicant:

Positions within the City of Waterbury are distinguished by the following categories:

_____ Full time – Full year 35 hours Public Health

_____ Regular part-time “School Nurse”
31 ½ hours per week (5 days)
School year (180 days)

_____ Interested in both positions

Please check the space(s) above where you would be most interested in working. You will only be contacted for positions you are interested in working.

Signature: _____ Date: _____